



WFSA Director of Partnerships

Duties as set out in the WFSA By-Laws (2024)

The Director of Partnerships shall:

- a. Be a member of the Board and an observer at Council;
- b. Be a member of the Finance and Audit Committee;
- c. Lead the external partnerships strategy of the Federation and encourage full involvement across the organisation;
- d. Foster relationships with industry, philanthropy, institutional donors and other stakeholders who share the aims of the Federation;
- e. Promote and monitor the Federation's income generation activity to help meet programme requirements;
- f. Take over the duties of the Treasurer if the Treasurer cannot fulfil those duties for whatever reason;
- g. Support the Treasurer as required in the completion of duties;
- h. Communicate regularly with the Treasurer on all financial matters of the Federation;
- i. Perform such other duties as are provided in the Articles of Association and By-Laws.

Term of office

The Director of Partnerships is elected for a term of 2 years. They are eligible for re-nomination and re-election for a further second and third 2-year term, for a total of 6 years.

Further information on the role

The Director of Partnerships is expected to work closely with the Head of Fundraising in the WFSA Secretariat to develop a robust pipeline of fundraising prospects and leads to fund the development and implementation of WFSA's educational, collaborative and advocacy projects.

This will entail regular virtual meetings with the Head of Fundraising, presentations on WFSA's work to prospective and current funders, as well as the willingness to use their own networks to develop contacts and leads for WFSA. Participation as Board liaison to other partner organisations is expected during the development of new partnerships and MOUs.

The Director of Partnerships is the principal WFSA representative to the G4 Alliance, attending monthly virtual meetings of that organisation's Permanent Council. The post-holder is also the Board liaison to the ICRC (attending half-yearly meetings of the liaison committee) and is expected to lead a WFSA Industry Partnership Working Group which will include Council and Committee members with strong links with industry.

The incumbent is expected to attend all Board meetings which are scheduled online monthly and one to two in-person meetings per year. If they cannot attend these, a proxy vote should be given to a fellow Board member of their choice.

The Director of Partnerships is also expected to:

- Attend Council meetings and General assemblies, virtually or in-person.
- Maintain active engagement in the strategic priorities of WFSA.
- Perform any other tasks assigned by the Board or the President.
- Comply with WFSA constitutional documents, policies, code of conduct and conflict-of-interest requirements.

The position of Director of Partnerships comes with significant time commitments, and the post-holder will be required to dedicate considerable time to meeting preparations, follow-up on Board actions, and representational duties. Consequently, the Director of Partnerships must be able to maintain a healthy work–life balance while fulfilling their various responsibilities.

The Director of Partnership is supported in their work by the WFSA Head of Fundraising with whom they usually have monthly meetings and as needed, the CEO and wider Secretariat.

The Director of Partnerships is a volunteer position, as are all the leadership positions in the WFSA. No honorarium is expected, and the reimbursement of travel costs is made according to the relevant policies and within agreed budget limits.

Eligibility

The candidate for Director of Partnerships should:

- Be a member of a WFSA Member Society in good standing with the Federation.
- Have proven leadership experience in anaesthesia, critical care, and pain medicine at national, regional, or international levels.
- Have strong commitment to WFSA's mission, vision, and global collaboration.
- Preferably have served as a WFSA Council or Committee member.