



2024 General Assembly: Rules of Procedure

1. The President or a person nominated by the President chairs the General Assembly.
2. The meeting shall follow the published draft agenda.
3. Items may be added to this agenda upon receipt of a written request from a Member Society, however, such items can only be for discussion (not approval).
4. Any additional items may be deferred to a second session of the General Assembly if time constraints prevent their consideration on the day of proposal.
5. All agenda items are open for general discussion by the Delegates of the General Assembly.
6. The Council may recommend the appointment of one or more Reference Committees to hear testimony and reports about items of business brought before the General Assembly.
7. Only accredited Delegates or accredited Alternate Delegates are entitled to vote at any time during the General Assembly.
8. All motions shall be decided by a simple majority vote except for constitutional amendments where a two-thirds majority is required. Abstentions are null and void.
9. Voting for motions will usually be completed electronically. Should electronic voting not be possible, a paper-based system will be used.
10. Voting for Elections shall be by secret electronic ballot. Should electronic voting not be possible, a paper-based system will be used.
11. Individual Delegates may vote independently of other delegates from the same Full Member, meaning that they do not have to vote in the same manner;
12. In the event of a tied vote, the Chair of the General Assembly has a casting vote.
13. The voting order for the Board will be as follows: President and President Elect, Secretary, Treasurer, Director of Programmes, Director of Partnerships, and Director of Memberships.
14. Regional representatives of the Council shall be elected by all Delegates. Prior to the elections by the General Assembly, the regional representatives shall be voted on by Delegates from the same WFSA Geographical Region.

15. All challenges to actions taken by the Chair must be submitted immediately before any further items of business have been discussed.
16. Any other challenge on procedural matters must be raised during the session in which the matter occurred.
17. The General Assembly may, by a simple majority vote, amend or temporarily suspend the Rules of Procedure, abstentions being null and void.
18. All matters shall be according to the text of the published constitutional documents of the WFSA where appropriate.
19. All other matters will be bound by the published version of 'Roberts Rules of Order'.
20. The Chair of the meeting shall decide on the admission of other persons to the General Assembly.



Assoc. Prof. Wayne Morriss
WFSA President



Professor Daniela Filipescu
WFSA Secretary