

## **Terms of Reference: Editor, Anaesthesia Online Learning Community (AOLC)**

**Are you enthusiastic about digital learning and open-access anaesthesia education?**

**Would you like to use your expertise to help build an innovative online learning community for anaesthesiologists worldwide?**

We are seeking a volunteer Editor for the **Anaesthesia Online Learning Community (AOLC)**, a new initiative of the World Federation of Societies of Anaesthesiologists (WFSA). This role will involve shaping the strategic direction of AOLC, including leading the development of new educational resources, curating existing educational materials, and creating an inclusive online space for anaesthesia professionals across both high- and low- resource settings.

### **Purpose of the role**

The Editor will help drive the development of the AOLC, working with the WFSA Board, Council, Committees, Secretariat and the broader global anaesthesia community to make AOLC a key open access educational resource for anaesthesiologists worldwide. The role includes overseeing strategy, coordinating curation of educational materials, and promoting an active and engaged community.

WFSA's Digital Learning officer will fully support this role, providing technical and administrative assistance.

### **Components of the role**

#### **1. Provide strategic leadership**

- Develop and lead the implementation of a robust strategic framework for the AOLC that aligns with [WFSA's educational goals](#).
- Liaise with the WFSA Board, Council and Secretariat to ensure that AOLC reflects the needs of anaesthesiologists across different regions and resource levels.

#### **2. Lead selection of content**

- Oversee the selection, development and updating of existing educational content to be placed in the AOLC, using our recent needs assessment to identify the learning needs of our global community.
- Identify opportunities to expand the AOLC including the development of new resources and online education, while ensuring alignment with existing WFSA educational content.

#### **3. Building and engaging the online community**

- Encourage users to participate and engage and moderate forum discussions to maintain relevance and high scientific quality.
- Review monitoring and evaluation data on a regular basis to ensure the platform meets the needs of our global audience, including under-represented groups.

### **Responsible to**

WFSA's Board of Directors through the Director of Programmes.

### **Key relationships**

- WFSA Board and Council members
- WFSA Chair of Education Committee and other Committee chairs
- WFSA Secretariat, especially the Digital Learning Officer
- ATOTW (Anaesthesia Tutorial of the Week) Editor-in-Chief
- UiA (Update in Anaesthesia) Editor-in-Chief
- Contributors and content providers within the anaesthesiology field

### **Time commitment**

- Approximately 6-8 hours per week (depending on volume of content and community activity)

### **Experience and skills**

- Registered anaesthesiologist with clinical practice experience or recently retired (essential)
- Moderate to strong background in medical education (essential)
- Comfort with technology and digital tools such as Microsoft SharePoint, Zoom, MS Teams (essential)
- Understanding of online learning platforms (Moodle) and digital community management (desirable)
- Awareness of educational needs and resource requirements, particularly in relation to low- and middle-income countries (desirable)
- Leadership experience in a professional or educational capacity (desirable)
- Project implementation skills (desirable)
- Familiarity with WFSA current education programmes and resources (desirable)

### **Personal attributes should include:**

- Passionate about education and professional development in anaesthesia
- Collaborative, approachable with excellent communication skills
- Proficiency in English; additional languages an advantage
- High level of integrity, professionalism, and commitment to inclusivity and diversity

### **Terms of appointment**

- Following a successful (online) interview and reference check, the Board of Directors will appoint the AOLC Editor on a voluntary, renewable basis, for an initial term of 4 years.
- The WFSA Board of Directors may terminate the appointment at their discretion should there be evidence of not fulfilling the role, behaviour contrary to the expected standards of conduct, or behaviour which could bring WFSA into disrepute.

### **Remuneration**

This is an unpaid, voluntary role. However, complimentary registration to the World Congress of Anaesthesiologists and support for travel expenses may be available for required in-person engagements (economy travel + up to 3 nights' accommodation). All requests for reimbursement should be pre-approved by the Director of Programmes and the Treasurer.

### **How to apply**

Applications can be submitted to [opportunities@wfsahq.org](mailto:opportunities@wfsahq.org) and should include the following:

- 1) Statement of interest including why you would be suitable for the role (maximum 400 words)
- 2) CV (maximum 4 pages, highlighting achievements that are relevant to the role)
- 3) Name, position and contact details of two references
- 4) Deadline for applications is 11<sup>th</sup> May 2025

For more information, please feel free to contact Rosa Garriga at [rosa.garriga@wfsahq.org](mailto:rosa.garriga@wfsahq.org)